



## Loudoun County, Virginia

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Department of Planning

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Leesburg, VA 20177-7000

Telephone (703) 777-0246 • Fax (703) 777-0441

August 10, 2010

Mr. and Mrs. Jespersen  
38134 Hunts End Place  
Leesburg, Virginia 20175

Dear Mr. and Mrs. Jespersen:

This letter serves as notification that on Monday, August 9, 2010 the Loudoun County Historic District Review Committee (HDRC) denied your Certificate of Appropriateness (CAPP) 2009-0019 as submitted in your application received July 12, 2010. The HDRC denied the CAPP application based on the following findings stated in the CAPP 2010-0019 Staff Report dated August 9, 2010:

1. The size, double-hung sash, color, and low-e glass of the proposed replacement window sashes meet the Guidelines.
2. Vinyl replacement windows do not meet the Guidelines.
3. Wrapping the wood window frames with vinyl-clad aluminum does not meet the Guidelines.
4. Simulated divided light windows with no exterior or interior muntins do not meet the Guidelines.
5. Since the house is not historic (not constructed in the last 50 years), vinyl-clad wood replacement windows may be acceptable. This window material would match the windows in the newly constructed garage dormer and meet the Guidelines for New Construction.

As stated in Section 6-1904 of the Zoning Ordinance, "No reapplication for essentially the same purpose shall be reviewed by the HDRC within one year of denial of any applications hereunder except in cases where the applicant purports to have brought himself into compliance with the conditions for approval set forth by the HDRC in an earlier denial of said application." Therefore, if you wish to reapply within one year, please include the following revisions:

1. The replacement windows are wood or vinyl-clad wood windows.
2. The frames are not wrapped with vinyl-clad aluminum.

3. The replacement windows are three-part simulated divided light windows with interior and exterior muntins and an integral spacer bar in a 4/1 configuration and muntin width of 1".

Alternatively, according to Section 6-1909 of the Zoning Ordinance, you have the right to appeal the HDRC's decision to the Board of Supervisors within 30 days of the final decision made August 9, 2010. The Board of Supervisors shall render its final decision on such appeal after consultation with the HDRC. An appeal application can be downloaded by clicking on "Zoning Determination Appeal Package" at the bottom of <http://www.loudoun.gov/Default.aspx?tabid=372>.

Please feel free to contact me if you have additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kate A. McConnell". The signature is fluid and cursive, with the first name "Kate" and last name "McConnell" clearly distinguishable.

Kate A. McConnell, AICP  
Planning Department

cc: Derek Oldham, Champion Windows